



FACT SHEET EXCHANGE Academic Year 2021/2022

Contact Information

Name of the institution	University of National and World Economy
Abbreviation of name	UNWE
Erasmus Code	BG SOFIA03
Address	Studentski Grad "Hristo Botev" UNWE – office 1003, Sofia 1700
Institution web site	www.unwe.bg
Online course catalogue	www.unwe.bg/mobility/en

Erasmus contacts

Institutional Erasmus Coordinator	Assoc. prof. Ekaterina Tosheva, Ph.D. etosheva@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
Outgoing Students	Mrs. Kremena Radulova erasmus@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
Incoming Students	erasmus.incoming@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
Staff Mobility	Mrs. Slavina Lazarova erasmus@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72
International Credit Mobility	Mrs. Savena Borisova erasmus.icm@unwe.bg
Contact details	Tel.: +359 2 81 95 389; Fax: +359 2 862 86 72

Academic Calendar



Nomination Deadlines

Autumn term	30 th June
Spring term	30 th November

Application Deadlines Applications on students nominated must reach our institution by:

Autumn term	31 th July
Spring term	31 th December

Decision Response

We will send our decision within 4 weeks.

Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	English, Bulgarian	B2
Staff Mobility for Teaching	English, Bulgarian	B2

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Daniel Kirov
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Responsibility	Incoming Students Coordinator
Contact details	erasmus.incoming@unwe.bg
Website	https://mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria

Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.en.nhif.bg/web/guest/home

Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact details	erasmus.incoming@unwe.bg
Website	http://www.unwe.bg/mobility/en/pages/4075/international-students.html



Situation at UNWE in relation with the pandemic of COVID-19

1. Has UNWE Sofia decided to cancel the incoming exchange programme?

UNWE accepts all incoming exchange students for winter and spring semester 2020/21 and 2021/22.

2. If the situation with the pandemic gets worse due to the spread of coronavirus, will you cancel the exchange mobility?

The university has back-up plans if the situation gets worse. The university has the capability to transfer all studies online immediately in order to protect the safety of all students.

3. If all courses get transferred online, will you allow exchange students to join the program online from their home country?

Yes, all incoming students will still have the chance to take part of the "Erasmus+" programme and study our courses online. For any questions regarding grant money the students have to contact their sending institution.

4. Do you plan to offer a mix of online and on-campus classes?

Yes and that is the exact plan of our university. Half of the lectures will be taking place in the university campus and the other half will be online.

5. What measures will be implemented at the university taking into consideration the healthy/sanitary aspects?

The university is doing its best in order to keep the students protected from the virus. Wearing masks in the university campus is obligatory and any students/teachers without masks will not be allowed to enter the university buildings.