



## UPAEP GLOBAL SUMMER 2024 CALL FOR APPLICATIONS

The Universidad Popular Autónoma del Estado de Puebla (UPAEP) is a Catholic Non-Profit Institution founded in 1973 in Puebla City, Mexico. Aligned with its Educational Model U50, which brings together the principles of the Pedagogy of the Common Good and based on its Institutional Development Plan. Internationalization is one of the main pillars of the University's goals.

In this sense, the University announces the launch of the UPAEP Global Summer Call, a program of Internationalization at home designed by the Vice Presidency of Outreach and International Affairs. Its purpose is to promote significant intercultural experiences among students, professors, and administrative staff through interaction with international professors invited to visit our main campus in Puebla City for four weeks between June and July 2024. During this interaction, we seek to promote the approach to knowledge from different perspectives, emphasizing comparative approaches and also trying to detonate new collaborative projects in the immediate future with partners outside Mexico.

### ABOUT THIS CALL

In this Call for applications, we list the courses or lectures offered that must be selected by international professors to teach in person and intensively in Puebla City, Mexico during the summer of 2024. These subjects are part of UPAEP's official academic programs, both undergraduate and graduate, and are offered directly by the following deaneries:

1. Business;
2. Creative Sciences;
3. Engineerings;
4. Life and Health Sciences;
5. Medical Sciences, and
6. Human and Social Sciences.

Additionally, we offer cross-cutting lectures in the area of Humanistic Education.

You can check the courses offer list in the following link that will be available during the summer: <http://bit.ly/upaepcourses>.

The Vice Presidency of Outreach and International Affairs at UPAEP will be responsible for receiving invited professors and will handle:

- Sending an invitation letter to each selected professor.
- Providing accommodation in a location near the University, in a single room.
- Covering round-trip transportation expenses from their home country to the city of Puebla.
- Supplying three meals a day during their stay.
- Organizing cultural visits within and outside the city of Puebla during weekends.
- Coordinating the development of the parallel agenda in collaboration with the respective Dean's Office.



- Upon completion of the program, a Certificate of Attendance will be issued noting the name of the course and the hours of instruction, with an indication of activities undertaken as part of parallel agendas, such as actions related to research and/or liaison, if applicable. This document has curricular value.

Expenses not covered by this call will be the responsibility of the invited professor. Before arriving in Mexico, they must submit a digitized copy of their international medical insurance (in English if that is the case). This must include accidents, civil responsibility, illness, and repatriation.

### **CRITERIA FOR PARTICIPATION IN THE PROGRAM**

Interested professors should consider the following aspects:

- The UPAEP Global Summer will take place from Monday, June 17<sup>th</sup>, to Friday, July 12<sup>th</sup>, 2024. Therefore, their arrival in Mexico should be before on June 17<sup>th</sup>, and their return to their home country should be after July 12<sup>th</sup>.
- Depending on their area of expertise, international faculty may select up to two courses from the full range of programs to be considered for a teaching position.
- The subject will be taught in person and intensively for four weeks from June 17<sup>th</sup> to July 12<sup>th</sup>, 2024, in the classroom and at times specified by the respective Dean's Office.
- Each course specifies the language it should be taught (Spanish or English).
- The courses will be taught at the main campus of UPAEP, located in the city of Puebla, Mexico, in classrooms and or laboratories, depending on the requirements of each.

Note: The call is preferentially directed, though not exclusively, to professors affiliated with universities outside of Mexico with which our institution maintains an alliance or bilateral collaboration agreement.

### **PARTICIPATION REQUIREMENTS**

Professors interested in applying for this call should fulfill the following requirements:

- Fill in and complete the application form
- For degree relevance, provide proof of holding a doctoral academic level.
- Demonstrate expertise in the subject matter of the selected lectures through equivalent disciplinary training.
- If the course is taught in English, demonstrate proficiency in the language.
- Provide the most recent evaluation evidence from their home institution regarding their performance as an educator.
- Indicate and briefly describe their research areas or ongoing projects, whether in research, outreach, or knowledge application, to project future collaborations with UPAEP faculty.
- Willingness to participate in parallel agendas, which may include additional activities beyond teaching, such as interviews with local media, conferences or workshops for the university community or social, business, or governmental sectors, colloquia with UPAEP researchers, summer academies for UPAEP Colleges and Preparatory Schools, among others. The invited professor will jointly design parallel agendas, the respective Dean's Office and the UPAEP International Affairs Office..



- Indicate in the application form if you have expertise in any of the following active teaching methodologies, as they will receive a specific invitation to participate in a collaboration project to plan faculty development activities at UPAEP. The active methodologies to consider include:
  - a. Problem-Based Learning
  - b. Challenge-Based Learning
  - c. Service Learning
  - d. Case Method or Case Studies
  - e. Research-Based Learning
  - f. Relationship-Based Learning
  - g. Simulation-Based Learning
  - h. Team-Based Learning
  - i. Action Research

### APPLICATIONS

The application process will be open from October 30, 2023, until January 19, 2024. Interested professors should submit their application through the online form available at <https://bit.ly/globalapplication> along with the following documents:

- Provide detailed reasons about your interest in participating in this academic stay at UPAEP in the application form.
- Curriculum Vitae/Resume.
- Results from the most recent teaching evaluation at their home institution.
- Proof of doctoral academic level.
- Present evidence of research or extension activities, including ongoing research, publications, outreach activities, business consulting, or other relevant activities.

**Closing date for applications: January 19<sup>th</sup>, 2024**, is the deadline for interested professors to submit the required documents. After that date, no new applications will be accepted.

If necessary, the UPAEP International Affairs Office may contact the applying professor to clarify information or request additional documents related to their application to the program.

### SELECTION PROCESS

Following the close of the call for applications, the selection process will take place between January and February 2024 and will be carried out by the Evaluation Committee. Professors selected will receive an Invitation Letter from the Vice Presidency of Outreach and International Affairs at UPAEP during the first half of March.

- If the selected professors accept the invitation, during March, they will be requested to provide personal documents for international travel arrangements to Mexico, accommodation, and registration as a visiting professor in the UPAEP system.
- Between April and May, virtual sessions will be held, where selected professors and representatives of the owning Dean's Office of the subject will participate. These sessions will guide the subject's schedule, the functioning of UPAEP's virtual platforms, a review of the Learning Guide (equivalent to the "syllabus" in other institutions), the assessment method applied at UPAEP, and the activities that the international professor may be invited to participate in as part of parallel agendas.



- During their stay at UPAEP, international professors will have a shared workspace and will be accompanied by the International Programs Office and the host Dean's Office, following their disciplinary area.

### **QUESTIONS AND CLARIFICATIONS**

If you have any questions or need further information regarding this Call for Applications, please contact Jeanine López Sandoval, Coordinator of Internationalization at home in the UPAEP International Affairs Office, at the email address [global@upaep.mx](mailto:global@upaep.mx)

Sincerely,

*"La cultura al servicio del pueblo"*

ANDRÉS BARBA VARGAS

**VICE PRESIDENT FOR OUTREACH AND INTERNATIONAL AFFAIRS**

UNIVERSIDAD POPULAR AUTÓNOMA DEL ESTADO DE PUEBLA (UPAEP)

Heroica Puebla de Zaragoza, México. Monday, October 30<sup>th</sup>, 2023